FERGUSON®









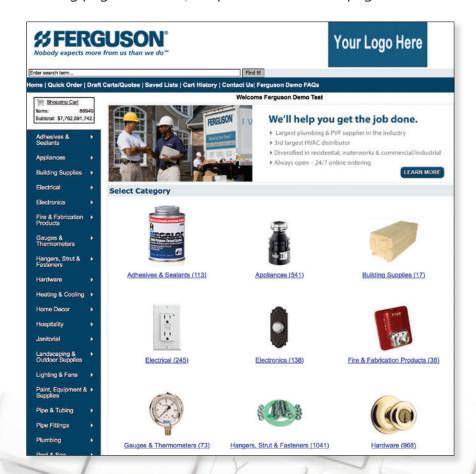
How To Navigate The Ferguson Punch-Out Storefront

1. When you are ready to shop our Punch Out storefront, you will start by clicking on a Ferguson Icon or Link within your own procurement system.



NOTE No logon will be required, as this will be integrated within your system to provide easy access.

2. You will then be brought to the landing page of your storefront. Below is an example of a standard landing page. However, keep in mind that this page is customizable.











How To Navigate The Ferguson Punch-Out Storefront

3. You will see our Ferguson logo in the top left corner of your screen, as well as your company logo displayed in the top right corner of your screen.



4. Below this area is a picture with the slogan "We'll help you get the job done." This is a clickable tile that will lead you to an "About Ferguson" window.



This window will give you some useful information about Ferguson, as well as the contact information needed for technical support.

5. There are several different ways to add items to your shopping cart. First, you can use our **Quick Order** Functionality.





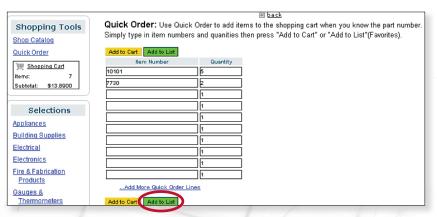






How To Navigate The Ferguson Punch-Out Storefront

## FERGUSON® Nobody expects more from us than we do™	Y	our Logo Here	the items y	ou wish	ster Product to purchase	
nter search term Find It!			can enter them here and			
Shopping Tools Shop Catalog Quick Order Quick Order Quick Order: Use Quick Order to add items to the Simply type in item numbers and quanities then pres Add to Cart Add to Lart tem Number Quartity 10101 Selections	ack e shopping cart		adjust the quantity to the number of items you would like to purchase. Then simply click add to cart.			
Appliances Building Supplies	Your current shopping cart:					
Electrical 1	Product code	e Descrip	Description		Quantity	Ext. Price
Electronics Fire & Fabrication Products Gauges & Add More Quick Order Lines Thermometers Add to Cart Add to List	10101	1 X 1/2 PVC Schedule 40 Fitting X F Bushing		EA/\$0.8900	Clear Cart Update X Remove	\$4.4500
You will then have the option to review your items, make final	7730	1/2 X 3/8 Wrought Copper X 1/2 OD	1/2 X 3/8 Wrought Copper X Copper 90 Elbow 5/8 X 1/2 OD		2 V Update X Remove	\$9.4400
adjustments to quantity and					Subtotal	\$13.8900
proceed to checkout.			Checkout			



However, if you know that you will be ordering the same items over and over again, you also have the option to create a saved list by clicking the "Add to List" button.









How To Navigate The Ferguson Punch-Out Storefront



You will then be prompted to name your list for future reference, or to add additional items to a list you have already created in the past.

Now, whenever you choose to purchase the items from your list simply navigate to the "Saved List" button in the top navigation bar,



< back

find the list you created,





My Shopping Lists

Vour Unique ID: 88436

Create a new Shopping List:

adjust your quantities, and proceed to checkout.











How To Navigate The Ferguson Punch-Out Storefront

6. Another way to add items to your cart would be to use the search bar at the top left of your page. You can search for items based on keywords, description, product category, vendor, Master Product ID, or Alt Code. Then simply click enter, or the "**Find It**" button to the right of the search bar.





Once you locate the item you wish to purchase you will have the ability to adjust your quantity desired and either add this item to your cart, or add this item to a saved list for purchase later.



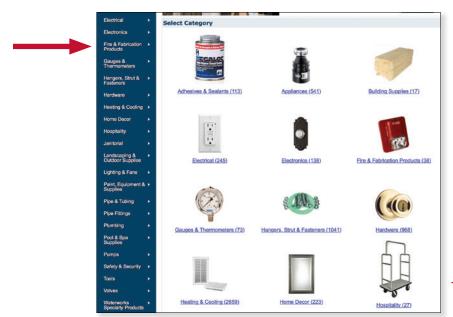




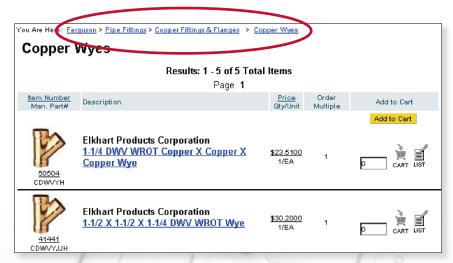


How To Navigate The Ferguson Punch-Out Storefront

7. You can also add items to your cart by clicking on the Fly-out located down the left side of your page. Simply hover over the category of your choosing, and drill down directly to the products contained within that category.



Lastly, you can add items to your cart by clicking on one of the category images located in the middle of the page. Note that each image gives you an item count displaying how many products fall within that category.



Then navigate through our subcategories to locate the item you wish to purchase and add to your cart.





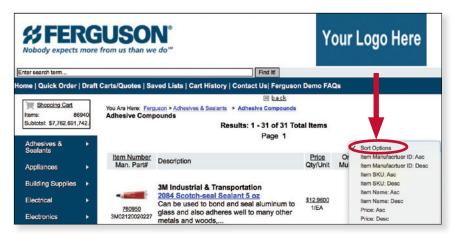




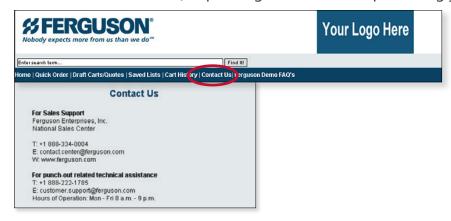


How To Navigate The Ferguson Punch-Out Storefront

8. Once you have navigated to our product listing page, you also have the ability to sort products based on Manufacturer, SKU, Name, or Price.



9. For sales support or technical assistance, we have also created a "Contact Us" page. This page is also fully customizable and may contain the contact information for your specific branch, or instead for our national sales center, depending on who will be processing your orders.



10. Finally, we have provided a FAQ page. This page is a great resource for information regarding things like returns, search suggestions, and general storefront questions.

